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**Alternative Provision Commissioning Agreement – Part Time Placements**

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| **Commissioning Aims** |
| Referring School |  |
| Student Name: |  | Year Group: |  |
| Provision(s) |  |
| Why are you commissioning a place for this student at an alternative provision? (please use the information you provided in referral form if applicable). |  |

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| **Target setting – e.g. Personal, Social or Academic (2 - 3 targets)** |
| **Target**  |  | **Term 1** | **Term 2** | **Term 3** |
|  | To be completed by J16 Officer |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |

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| **Review**  | **Term 1**  | **Term 2**  | **Term 3** |
| Behaviour/engagement |  |  |  |
| Attendance/punctuality |  |  |  |
| Safeguarding queries/concerns |  |  |  |
| Comments/agreements on further interventions needed |  |  |  |

Commissioning Agreements will be reviewed during termly review meetings held between your school and your J16 Officer.

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| **Term 1** | **Term 2** | **Term 3** |
| Date of review:Staff member completing review:J16 Officer: | Date of review:Staff member completing review:J16 Officer: | Date of review:Staff member completing review:J16 Officer: |

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| **PLEASE RETURN AS A WORD DOCUMENT** |